**Palisades Charter High School Booster Club, Inc.**

A California Non-Profit, Non-Stock Corporation

**Minutes for January 25, 2022 General Membership Meeting**

***Via Zoom Call***

1. **Welcome and Call to Order** – Booster Club President, Dick Held, called the meeting to order at 6:30 p.m.
2. **Welcome and thanks -** Welcome everyone.

1. **Board Members present** - Dick Held (President), Dorothianne Carr (Treasurer), Sylvia Karlan(Secretary), Rene Rodman (VP Fund Raising), Gary Landau (VP Tech), Sue Selzer (VP Communications/Social Media), Alissa Bartle, Stefanus Hadi, Sabrina Ishak, Shalane Respondek, Jennifer Sternberg, Dennise Weir. Ivy Greene was also present as prior Director and VP Communications. Madelyn Rahimi was present as ASB representative.
2. Introductionof all present
3. **Funding Requests**
4. **Girls’ JV Soccer –** Amber Davidheiser requested a total of $2,300 to benefit 22 students for the purchase of JV uniforms. The attached receipt for the uniforms, which have already been purchased, totals $3,538.20. The request states that the team will also reallocate $900 towards the uniform costs from the previously awarded $900 which is no longer needed (BC granted $900 to Girls Soccer on October 26, 2021 for participation in HUDL; Pali later decided not to use HUDL). ($2,300 + $900 = $3,100). The team is also fundraising for the uniforms. John Aiken confirmed that the school has no more funds for school uniforms. Approved.
5. **Amount Requested: $2,300**
6. **Amount Funded:** **$2,300**
7. **Social Studies Computer –** John Rauschuber requested $1,299 to benefit 200 students for purchase of a MacBook for his classroom teaching needs. Note that Jeff Roepel, head of Pali’s tech department, submitted an invoice (proposed) for a 13 inch MacBook Pro that he recommends for John Rauschuber, which total amount would be $2,137.06 including AppleCare warranty and tax, less an expected 10-15% educational discount. Unclear however whether school will purchase only Microsoft products (cost $66,000) or combination of Microsoft and Apple products (cost $112,000) for faculty.Motion was made to approve $2,137.06 to purchase for John Rauschuber’s teaching needs the MacBook Pro recommended by Jeff Roepel.
8. **Amount Requested: $1,299.00**
9. **Amount Funded:** **$2,137.06**
10. **Indoor Percussion –** Tyler Farrell requested $9,300 to benefit 20 students for transportation costs to and from 6 competitions in winter/spring 2022 (Feb. 12; March 5, 19; April 2, 9, 16). Each competition requires rental of one school bus and one truck to move equipment, instruments, props, competitive floor. Estimate is approximately $1,200 per show day for buse rental and $300 per show day for truck rental ($1,200(6) + $300(6) = $7,200 + $1,800 = $9,000). Note: Pali has reserving its funding for “Transportation to competitions” to athletic athletic competitions only, despite needs of other student groups that are competitive, but non-athletic. Approved.
11. **Amount Requested: $9,300**
12. **Amount Funded:** **$9,300**
13. **BSU - Black Student Union –** Karen Ellis requested $2,000 to benefit 3000 students for costs involved in several events planned for Black History Month (February), including bringing UCLA speaker(s). Costs will include creating display board, rentals, printing, gift cards and prizes for student raffle, t-shirts to sell. Normally BSU would have BSU Showcase as a resource for funding, but covid.
14. **Amount Requested: $2,000**
15. **Amount Funded:** **$2,000**

**TOTAL REQUESTS:    $14,899.00**

**TOTAL FUNDED: $15.737 .06**

1. **Secretary’s Report** – At the November 16, 2021 General Membership Board Meeting, the BC funded a total of up to $13,176.64, comprised of: $8,176.64 (Film 1, 2; Media Pod; Social Media; AP Photo; Yearbook; Graduation); and up to $5,000 (Holiday Gifts to Staff). Additionally, BC funded $350 (Ladies Literary Magazine), which request was submitted several days thereafter on November 19, 2021, and was approved by the Executive Committee on November 21, 2021 in the interim between general membership board meetings. The total funded in November 2021 was thus $13,526.64. Report and Minutes of November 16, 2021 General Membership Meeting confirmed.
2. **Treasurer’s Report** – Booster Club Treasurer Dorothianne Carr reported that, as of January 25, 2022, BC has received a total of $253,003.51 in donations YTD. We have $180,910.39 in net income, and $291,863 in unencumbered funds on hand. In December 2021, BC funded approximately $3,000 for faculty/staff holiday gifts; BC had awarded up to $5,000 for this purpose. Everyone on campus received at least a $25 gift card. Treasurer’s Report confirmed.
3. **Old Business -**
4. **Hydration Station Installation (drinking fountains)** – Rene reported on behalf of Daphne. To her knowledge, the drinking fountains are being installed this week, and no further drawings were necessary.
5. **American Legion** – Rene reported on behalf of Daphne.
   1. Grant request is due February 11, 2022; Daphne is preparing the grant and seeking funds for Pali’s tech needs.
6. **New Business –**
7. **Fundraising Update**  -
   1. Rene reported re Booster Club
      1. The 2021 year-end campaign was very successful, generated nearly $19,000 for BC. Fewer families gave but at higher dollar amounts. 12% of parents have contributed to BC and/or to Pali Fund.
      2. Thinking of holding a Thank-a-Thon instead of further fundraising at the end of this school year
   2. Michael Rawson reported re Pali Fund
      1. Major Donor reception was held in November 2021, hosted by Rene family, and raised pledges of $44,500; Pali collected $34,500 of the pledges. 1/3 of collected amounts from the event was promised to BC so $11,500 was donated to BC from this event.
      2. Planning another reception in spring 2022 for Pali Fund/BC Major Donors.
8. **Technology Needs –** Should BC help fund school’s tech needs?
   1. Dick reported. School is close to giving all new Microsoft computers to teachers for use. Undecided if school will go with combined Microsoft and Apple computers.
   2. Jeff Roepel’s thank you email for BC’s $50,000 grant in 2019 for remote learning tech needs.
   3. **Annual Auction Event: May 22, 2022** – Nancy Goodstein and Ivy reported
      1. Santa Monica Women’s Club is an entirely indoor venue. Due to continuing covid concerns, decided to use an outdoor venue. Save SM Women’s Club for next year post covid.
      2. We are looking for an outdoor venue, perhaps Annenberg patio or someone’s backyard
      3. End of year celebration instead of “auction”
      4. We still have many items to auction from 2 years ago, and have a raffle for the items
      5. We have paid for catering already,
      6. Need people for committee esp. from Junior/Senior parent
      7. Price per ticket – No admission fee? Or charge $25 and give free raffle tickets.
      8. Need someone to store extra auction items
9. **ASB** – Madelyn Rahimi reported
   1. Grad night confirmed for May 13, 2022 – California Adventure, will seek BC funds in future.
   2. Planning talent show in April, will need fundraising for prizes
   3. Valentine’s Day events coming up
10. **Online voting/voting by email** – Secretary reviewed procedures
    1. Regular meeting – vote via Zoom i.e., (virtually in person)
       1. Quorum of the board must be present for an action to be taken (quorum is 1/3 of directors, therefore 6)
       2. Vote must be by a majority of the quorum present
    2. Special meeting of the board – the board can vote virtually or by email, so long procedures for giving notice of the special meeting of the board was followed
       1. Notice must be given 2 days before the special meeting of the board for it to be a valid meeting
       2. Quorum must be present (1/3 of board members, i.e., 6) to transact business;
       3. Vote must be by a majority of the quorum present
    3. Action taken without a meeting – this is probably what the discussion is about i.e. whether one can “vote by email” without any actual meeting that was previously noticed
       1. Vote must be unanimous by all members of the Board (i.e. all 17 directors) to pass
       2. Therefore, we CAN vote by email when there is NO meeting, but ONLY IF the vote is UNANIMOUS will it carry.

**Next Booster Club Meeting –** The next Booster Club general membership meeting will be on Tuesday, February 22, 2022 at 6:30 p.m. via Zoom call.

**Adjournment** – Thank you all for attending. Adjourned at 8:00 p.m.

Dick and the Booster Club team