**Palisades Charter High School Booster Club, Inc.**

A California Non-Profit, Non-Stock Corporation

**Minutes for May 12, 2020 General Membership Meeting**

**Via Zoom Call**

1. **Welcome and Call to Order** – Booster Club President Dick Held called the meeting to order at 8:00 p.m. This was our first meeting since February 25, 2020.
2. **Welcome and thanks -** Welcome everyone.

1. **Board Members present** - Dick Held (President), Dorothianne Carr (Treasurer), Sylvia Karlan (Secretary), Rene Rodman (VP Fund Raising), Andrea King, Annette Yu, Kim Lee,Sheri Sharpe, Daphne Gronich, Robin Weitz, Rachel Cotter Davis, Beth Greve, Michael Dempsey, Jennifer Sternberg, Shalane Respondek. Ivy Greene was also present as an immediately prior Director and VP Communications and Tanya Burr was present as a 2020 Auction Co-Chair.
2. Introductionof all those present
3. **Secretary’s Report** – Booster Club Secretary Sylvia Karlan reported. At the February 25, 2020 General Membership Board meeting, the BC funded a total of $15,657.41,comprised of: Physics ($2,500); Virtual Enterprise Class (VEI) ($728.82); Academic Decathlon ($4,500); Library ($428.59); Boys’ Volleyball ($6,000); and World History ($1,500). Report and Minutes of February 25, 2020 General Board Meeting confirmed.
4. **Treasurer’s Report** –Booster Club Treasurer, Dorothianne Carr reported. Year to date, Booster Club has received a total of $279,762.32 YTD in unrestricted donations. We received $27,051.92 sales from the silent auction; $18,939.85 from ticket sales; $2,050 from sponsors; $1,044.47 from teacher tickets. The total income from the Total income received from the silent auction was $49,086.24; expenses for the silent auction were $22,163.23, and total profit from the silent auction was $26,923.01. We received only one request for a ticket refund. We have approximately $175,000 cash on hand of unencumbered funds. Report confirmed***.***
5. Old Business -
6. **Hydration Stations (drinking fountains)** – Daphne reported. Previous bid for installation of fountains was approximately $8,886.12. Attempting to have them installed while kids are not in school, but LAUSD still needs to give final approval. The locations are set. Installation expenses are based on and previous bids. The old fountains were successfully returned.
7. **American Legion Grant** – Daphne reported, we received the grant. We had requested AV upgrades at Pali Academy. We have installation bid, and the upgrades will hopefully be installed before school resumes.
8. **Optimist Club –** Daphne reported that we received email that Optimists are deferring grants for now; the Will Rogers 5K/10/K Run 2020 was cancelled due to coronavirus; the income from the run funds the grants. Similarly, we have not heard back from the Masons regarding their previously anticipated grant.
9. **New Parent Night – March 5, 2020 –** Andrea reported. We will know more about when and how school resumes after a school staff meeting in approximately one+ weeks. The probable start of the school year is August 18 or 19, 2020.
10. **Auction/Party 2020 –** Ivy reported on status of our annual event, deferred days before it was planned on March 14, 2020, due to covid-19 pandemic and social distancing restrictions. Everything is in place, the catering and entertainment has been paid for. As soon as we can reschedule it, we will. Working on other new ideas for on-line events. Thank you, Daphne, for a great explanatory letter to parents, resulting in only one person requesting ticket sales refund. Discussion occurred re holding the annual event on May 31, 2020, as an on-line event.
11. **New Business –**
12. **Fundraising –** Rene reported re our fundraising goal for 2020-2021 school year. No specific number yet, but netting $250,000 is a good goal, same as this past year. Hard to say what the fundraising potential is.
13. **Back-to-School Fundraising Mailer/Campaign** – Rene reported re ideas. Important to have Dr. Magee involved in the ask.
14. **School Budget Committee Meeting** – Rene, Ivy and Daphne reported re projected state budget cuts. PCHS was approved for a federal stimulus loan (covers payroll/benefits only), but has not yet decided whether to accept, given restrictions on terms of repayment. If the State cuts 20% to education, that is everything other than salaries and benefits. Daphne raised whether BC could donate to specific school needs (Technology or IMA-instructional materials), to benefit students, given our surplus cash and no requests for funding field trips, etc. Less revenue will come in next year as well, as education is funded from state sales taxes. Budget meeting will be held at end of May, but the numbers will not be certain, since State’s money will not be allocated until August.
15. **Elections for 2020-2021 School Year; Annual Meeting of Members** – Our Bylaws authorize 21 seats of Directors on the Board. Currently we have 18 Directors, including Dick as President, and thus we have three potential vacancies on the Board. We must hold an Annual Meeting of the Members in June, in lieu of a regular meeting. Notice of the Annual Meeting must be given at least 4 days prior - on our website, and by email. At the Annual Meeting we will hold elections for the Board and for Officers. We decided that: ***OUR ANNUAL MEETING /ELECTION WILL BE HELD ON MONDAY, JUNE 1, 2020, 8:00 P.M. VIA ZOOM CALL.***
	1. Need to recruit good board members. Idea was proposed to assign each Board with a specific job. Ivy will revisit her chart of jobs for Board members.
	2. Rachel Cotter-Davis volunteered to be a point person to discuss the benefits of joining our Board with anyone interested.
16. **Kick-Off Party for 2020-2021 /Alternate Plans** – Dick reported. Discussed whether this could be an on-line event if necessary, including Dr. Magee’s talk. Other idea is to hold several small parties on same or different nights, to reduce numbers of people attending, and connect via ZOOM. Cal State schools already decided to have on-line school in the Fall.
17. **Masks, Hand Sanitizer for in-person school –** Robin suggested a “welcome back” basket idea for when in-person classes resume.
18. **Funding Requests -**

a) **Senior Class Gifts –** Due to closure of in-person PCHS classes beginning mid-March 2020 as a result of the covid-19 pandemic and social distancing, the Senior Class was unable to hold its traditional Disneyland Grad Night senior trip, which Booster Club had funded in the amount of $6,000 at the January 28, 2020 general membership meeting. In lieu of a Grad Night trip, the $6,000 in funds was used to purchase Pali High commemorative flags and lawn signs for each member of the graduating 2020 class. A black and white proof of each of these commemorative flags was attached to the Agenda.

* + - * 1. **Amount Requested: $0**
				2. **Amount Funded:** **$ ­­­­0**

b) **Budget Shortfall Funding During Covid 19 Crisis –** Dick moved to set aside $50,000 of funds for Technology uses to benefit students, given the expected large shortfall in PCHS’s budget, as Daphne reported. This $50,000 is separate from, and in addition to, the $20,000 grant that Booster Club received from American Legion to upgrade the AV equipment at Pali Academy. Booster Club will retain control over the purchasing of the Technology requested by PCHS to ensure that the funds are spent efficiently. Approved.

1. **Amount Requested: $50,000**
2. **Amount Funded:** **$ ­­­50,000**

**TOTAL REQUESTS:    $ 50,000**

**TOTAL FUNDED: $ 50,000**

**Next Booster Club Meeting –** The next Booster Club Annual Meeting of the Members and Election, in lieu of a general membership meeting, will be held on Monday, June 1, 2020 at 8:00 p.m. via Zoom call.

**Adjournment** – Thank you all for attending. Adjourned at 9:40 p.m.

Dick and the Booster Club team