

# **Palisades Charter High School Booster Club, Inc.**

A California Non-Profit, Non-Stock Corporation

## **Minutes for November 27, 2018 General Membership Meeting *PCHS Library***

- 1) **Welcome and Call to Order** – Booster Club President, Dick Held, called the meeting to order at 6:30 p.m.
  - a) Welcome and thanks
  - b) Board Members present: Dick Held (President), Doroithianne Carr (Treasurer), Sylvia Karlan (Secretary), Ivy Greene (VP Communications), Annette Yu, Kim Lee, Sheri Sharpe, Daphne Gronich, Melanie Goldberger and Sara Collins. Additional Booster Club members are identified in the attendance sheets referenced and incorporated herein, located in the Corporate Minutes book.
  - c) Introduction of all those present
- 2) **Secretary's Report** – Booster Club Secretary, Sylvia Karlan, reported that at the October 23, 2018 Board meeting, the BC funded a total of \$33,031.11 for Safety Supplies in Case of Lockdown (\$7,200); Lighting Console Replacement (\$13,431.11); Spanish 2 supplemental costs for bus for field trip (up to \$350 was approved, but the students raised 100% of the necessary funds so no BC funds were actually expended); Virtual/Business Enterprise Class registration for 2018 San Diego Conference (\$1,800); Marine Biology field trips (\$5,500); www.Albert.io Site License annual rental (\$4,750). Report and Minutes of October 23, 2018 general membership meeting unanimously confirmed.
- 3) **Treasurer's Report** – Booster Club Treasurer, Doroithianne Carr, reported that BC has received a total of \$175,088.00 in unrestricted donations to date. After setting aside money for grants awarded, but not yet funded, the BC has \$165,462 in unencumbered funds. The Phone-A-Thon raised \$10,255 cash, plus several checks, Pay Pal amounts and as-yet uncollected pledges, resulting in total of \$11,605 raised by this event (to date). Doroithianne noted that although the 2018 Phone-A-Thon raised substantially less than last year (the 2017 Phone-A-Thon raised approximately \$40,000), overall BC is \$6,000 ahead where it was last year at this time. Report unanimously confirmed.
- 4) **Old Business**
  - a) Gateway Project: UPDATE: Contract for the work will be finalized this week by Doroithianne and Erik, the landscaper and a Pali alumnus, and construction is scheduled to begin December 14, 2018, the day after school closes for the holidays.

b) Hydration Stations (drinking fountains) – UPDATE: Dorotheanne has licensed plumbers ready to go and has ordered 4 water fountains, replacing old ones. Don Parcell has approved BC moving forward with this project.

c) Other old business

5) **New Business** –

a. **Holiday Party** is on Wednesday, December 12, 2018 at the home of Michele and Larry Lynch: 1036 Chautauqua Blvd, Pacific Palisades. 6:30 p.m. Booster Club is asking everyone to please bring auction items to donate.

b. **Ivy Greene (VP Communications)** – UPDATE: Pali Auction/Party on March 16, 2019 at Tiato.

1. **Auction Planning Meeting and Happy Hour** - Thursday, November 29 4:30-6:30 p.m. at Tiato, 2700 Colorado Ave., Santa Monica. Please come and help with the auction!

c. **Robin Weitz (VP Fundraising)** – Robin could not attend meeting. See Treasurer's Report, above, reporting that the Phone-A-Thon held on November 5 and 7, 2018, raised \$10,255 cash, plus several checks, Pay Pal amounts and as-yet uncollected pledges, resulting in total of \$11,605 raised.

d. **Updated/Revised BC Funding Request Form** – Andrea King could not attend meeting; report on updated/revised on-line form was deferred.

e. **Teacher Gifts** – Andrea King could not attend meeting, but had informed BC: At \$25 per person, we need approximately \$350 for 14 personnel: Health Office (Stephanie & Dezi); Facilities/Maintenance (Oscar & Walter); Permits (Kalei); Campus Aides/Security (TC, Celia, Mary, Maria, Sean & Luis); and Main Office (Kimmie, Ashley, & Shelby). See Grant Requests, below.

f. **Thank You Emails** – Rene Rodman could not attend meeting, but had informed BC: Donor thank-you email that had been scheduled to go out during the fires was postponed. She will try to send out a donor thank-you email before the winter break. Michael Rawson stated he and Rene will work on the thank you list.

g. **Other items** –

1. Native Foods Café – Pali BC Give Back Night – We would get 20% of sales, according to Sean Park at GroupRaise.org. Should we participate in this? BC did not discuss.

h. **New Grants – American Legion and Mason:** Dick reported that BC typically receives grants from American Legion and the Masons. Last year BC used the \$20,000 American Legion grant for upgrading the VAPA room, and used the \$5,000 Mason grant to purchase calculators for the math department. Booster Club will request these grants in January 2019, but we must identify a specific school need for each grant: Daphna Gronich, also a member of the Budget Committee, stated she will inquire about the school’s most urgent/desired needs at the next meeting Budget Committee of the meeting.

1. **American Legion - \$20,000**

2. **Mason - \$5,000**

6) **Funding Requests:**

a) **DECA** - B. Kolavo is requesting \$5,000 for the SoCal District Career Development Conference on January 11-13, 2019, to benefit 50 students who will “compete in their respective competitive areas, participate in team building activities and attend workshops related to business, marketing, entrepreneurship and leadership.” Estimated total costs to be \$11,000 for the conference. Two DECA students attended the meeting and stated that registration for the Anaheim conference is \$75 per student, 60 students are expected to attend. On February 28 - March 3, 2019, there will be another conference. Approved, as to \$75 conference fee for up to 60 kids (up to \$4,500) for the number of kids who actually go, and BC will pay directly.

- a. **Amount Requested: \$5,000**

- b. **Amount Funded: \$4,500**

b) **Virtual/Business Enterprise Class (VEI)** - B. Kolavo is requesting \$3,600 for tradeshow registration, lodging and transportation costs to benefit 25-30 students who will participate in the 2019 California State Conference and Exhibition events on January 16-17, 2019 in Bakersfield, for 2 nights. Students and parents are expected to contribute/raise \$3,750 (approximately half of the estimated total cost of \$7,220). Deferred, pending receipt of more specific information. Upon request, Kolavo emailed a more specific breakdown of his costs to Dick a day after the meeting. On November 29, 2018, the BC Board, by email vote, approved up to \$1,200 for the registration costs for the two days of the conference, provided that \$1,200 is in fact the actual registration fee (as the fee may depend on the number of students who actually attend the conference), and that BC pays the registration fee directly to the conference, rather than as reimbursement. In the event that a VEI student is unable to attend the

conference due to lack of funds other than the registration fee, the BC Board may choose to approve additional funds.

- a. **Amount Requested: \$3,600**
- b. **Amount Funded: \$ 1,200**

c) **Academic Decathlon** – J. Jimenez is requesting \$600 to help subsidize the cost of the 2018-19 Academic Decathlon team jackets for regional and state competition and other team costs not covered under their IMA budget for regional and state competition and supplies/food when traveling for scrimmage and competitions. Benefits 12 students. Students raised \$500 at Back to School Night. Approved.

- a. **Amount Requested: \$ 600**
- b. **Amount Funded: \$ 600**

d) **Athletic Department** – (*Vote deferred from October meeting pending representative attending BC meeting and providing more specific information.*) J. Achen is requesting \$3,000 total for Trainer Supplies for school ATC (\$1,500) and to update Gym Banners (\$1,500). Russ Howard attended meeting to explain specifics of request. Approved.

- a. **Amount Requested: \$3,000**
- b. **Amount Funded: \$3,000**

e) **Pali Baseball Infield Replacement (JV and Varsity)** – (*Vote deferred from October meeting pending updated bid specifying total cost of work.*) Matthew Rodman, Baseball parent, is requesting \$2,000 of additional funds towards the total cost to replace the baseball infield. In May 2018, \$7,500 was approved by BC for this purpose. The current infield presents consistent hazards to athletes and school liability. An updated bid from Turf Team, an LAUSD approved vendor, dated 10/18/2018, is \$22,162.00 for the work described therein. The work is scheduled to begin Monday, December 2. Baseball has designated account within ASB. Funds were raised last year from the baseball parents and earmarked for this purpose. The field hasn't been repaired in 5-10 years, said Russ Howard, and after replacement should last another 5-10 years. Numerous students from the baseball team stated they maintain the field every day after practice. Approved.

**Breakdown of anticipated costs/funds is as follows:**

Total cost:	\$23,000
Booster Club – approved in May 2018	\$ 7,500
Booster Club – current ask	\$ 2,000
ASB/Baseball	\$ 5,000
Baseball Account	\$ 2,500

Rodman Family	\$ 6,000
Anticipated Funds:	\$23,000

- a. **Amount Requested: \$2,000**
- b. **Amount Funded: \$ 2,000**

f) **Transportation Scholarships** - (*Vote deferred from October meeting pending continued fundraising for student transportation costs.*) Sara Collins is requesting \$10,000 for student transportation scholarships. Michael Rawson stated he doesn't know how much is still needed to fund transportation for all students. Joel Jimenez stated that Transportation Committee, of which he is a member, is trying to build up funds for next semester to be prepared in case of student/family emergencies. Said that last year Pali budgeted \$500,000 for transportation; this year, transportation funding was cut to \$300,000. Booster Club is very supportive of funding students' transportation needs. Deferred, pending more specificity on needs from the Transportation Committee.

- a. **Amount Requested: \$10,000**
- b. **Amount Funded: \$ 0**

g) **Girls Beach Volley** – Dane Selznick is requesting \$2,500 for IBVL League entry fee for 3 teams (Varsity/JV/Frosh-Soph), playoff referee fees, coaches and equipment expenses and miscellaneous expenses to benefit 20+ students.

- a. **Amount Requested: \$2,500**
- b. **Amount Funded: \$2,500**

**Game Design Club** – Students Brian Jang and Emily Glenn are requesting \$500 to purchase licenses for Game Design club. Each license is \$79.99, need between 5-10 licenses, for RPG Maker program to enable students to code a game. Approximately 30 students in Game Design club. These licenses are a one-time purchase and are not exclusive to a particular individual and can be used next year by a new student. Approved, pending completion of the proper grant request forms.

- a. **Amount Requested: \$ 500**
- b. **Amount Funded: \$ 500**

**Debate Team** – Student Brian Jang, Captain of Debate Team, is requesting \$500 to fund competition. Debate Team now has 9 members. Funds will be used for entrance fees and to pay dues to league. Advisor is Mr. Miller. Approved, pending completion of the proper grant request forms.

- a. **Amount Requested: \$ 500**
- b. **Amount Funded: \$ 500**

- i. **Teacher Gifts** – Andrea King is requesting \$350 for holiday gifts for 14 support staff in order to purchase a \$25 gift card for the following personnel: Health Office (Stephanie & Dezi); Facilities/Maintenance (Oscar & Walter); Permits (Kalei); Campus Aides/Security (TC, Celia, Mary, Maria, Sean & Luis); and Main Office (Kimmie, Ashley, & Shelby). Approved, day after the general meeting, by Dick

- 1. **Amount Requested: \$ 350**
- 2. **Amount Funded: \$ 350**

**TOTAL REQUESTS: \$28,050**  
**TOTAL FUNDED: \$15,150**

- 1. **Next Booster Club Meeting** – The next Booster Club general membership meeting will be Tuesday, January 22, 2019 at 6:30 p.m. in the school library.
- 2. **Adjournment** – Thank you all for attending. Adjourned at 8:30 p.m.

Dick and the Booster Club team