**Palisades Charter High School Booster Club, Inc.**

A California Non-Profit, Non-Stock Corporation

**Minutes for June 1, 2020 General Membership Annual Meeting and Election of Board**

***Via Zoom Call***

1. **Welcome and Call to Order** – Booster Club President, Dick Held, called the meeting to order at 8:00 p.m. Thank you to Ivy for setting up the Zoom call link.
	1. **Welcome and thanks -** Welcome everyone. Thank you to all the parents, teachers, staff, and friends who have supported Booster Club during 2019-2020. It has been a great year of service to PCHS.

* 1. **Board Members present** - Dick Held (President), Dorothianne Carr (Treasurer), Sylvia Karlan (Secretary), Rene Rodman (VP Fund Raising), Andrea King, Annette Yu, Beth Greve, Daphne Gronich, Jennifer Sternberg, Kim Lee, Nooshin Noghreian, Rachel Cotter Davis, Sara Bolton, Shalane Respondek. Ivy Greene was present as the 2020 Auction Co-Chairs. Additional Booster Club members are identified in the attendance sheets referenced and incorporated hereto, located in the Corporate Minutes book.
	2. **Introduction of all those present**
	3. **Video Clips of 3 PCHS Talent Show Winners –** *not shown*
1. **Secretary’s Report** – Booster Club Secretary Sylvia Karlan reported. At the May 12, 2020 General Membership Board meeting, the BC funded a total of $50,000 to cover the budget shortfall resulting from the Covid 19 crisis, setting aside these funds for Technology uses. This is separate from, and in addition to, the prior $20,000 that BC already had allocated to upgrade the AV equipment at Pali Academy. BC will retain control over the purchasing of the Technology with the $50,000 to ensure the funds are spent efficiently. Report and Minutes of May 12, 2020 Board meeting confirmed.
2. **Treasurer’s Report** – Booster Club Treasurer Dorothianne Carr reported. We received donations YTD from 343 families totaling $279,000. We funded $174,856.50 in direct requests during the 2019-2020 school year. We have on hand $102,840.50 unencumbered funds (after deducting $50,000 for installation of plumbing, fixtures, etc. that was approved but not yet funded). The $7,500 and $5,000 from Mason’s Grant that we approved to fund, respectively, math paraprofessionals and Council training, was not actually spent, so it has been rolled over back into our funds. Report confirmed.
3. **Overview and Highlights of Booster Club** – Dick and Rene reported
	1. **Amount Raised in Total 2019-2020 was $275,000** per Dorothianne
		1. Kick Off Party – (raised $50,000 or so) again held at Kim Lee’s home, thank you Kim
		2. Phone-a-Thon – spearheaded by Rene
		3. Back to School Night (raised over $10,000)
		4. Holiday Party – thank you to Jennifer Sternberg for opening your home and for a great party
		5. Auction Party – thank you Ivy and Tracy for putting it together! On-line auction raised $28,000 even though the party was postponed due to Covid 19
		6. Funding of school trips, sports, etc.
	2. **How the Booster Club Works –** Rene reported
		1. Grant process explained
		2. Parents interested in supporting Booster Club as a board member should:
			1. Attend monthly Board meetings –4th Tuesday of each month at 6:30 p.m. in PCHS library (or via Zoom)

Suggested meeting dates for 2020-2021 year: September 22, 2020; October 27, 2020; November 17, 2020; December party TBD.

* + - 1. Support BC with annual donation - an amount that is meaningful to you and your family. Suggested amount for those that can is $1,000 but any amount is fine; your leadership and example are key
			2. Leadership in at least one key BC role:
				1. President, Treasurer, Fundraising VP, Secretary are filled
				2. Other spots to consider:

 Communications VP – Gary Landau has volunteered

 Website Chair – Gary Landau

 Kick-Off Party Chair – Sara Bolton

 Annual Meeting Chair

 Outreach Chair – Rachel

 Grants Chair – Daphne

 PaliCares Chair – Andrea

Administration Chair – Daphne has been doing this

 Budget and Finance Committee Liaison

 Rotating (Technology, Party Planning, Party Hosting, Corporate Relations re Fundraising, Others?)

* + - 1. Attend/assist/volunteer at other BC events
1. **New Business –**
	1. **Fundraising for 2020-2021** Rene reported
		1. Mail campaign will begin during summer before school starts
		2. Combined letter from BC and PCHS Fund to thank banner donors
		3. Discussed proposal for volunteers to call parents to thank for donations to BC and PCHS Fund (Do people answer their phones?)
	2. **Dr. Magee had requested that BC rollover monies it funded, but were not used** – Daphne reported
		1. Did not use Council training funds that BC funded ($5,000 funded)
		2. Did not use total allotted for math paraprofessionals ($7,500 funded)
	3. **Booster Club Kick-Off Party** –
		1. Generally Kick-Off Party is one week after school begins, this year first day for students is August 19, 2020. Decided:
			1. Tuesday, August 25, 2020 or Saturday, August 29, 2020 for a Zoom party
				1. For 9th grade parents and all new parents;
				2. We can hire Chris Barton to assist with Zoom technology
			2. Saturday, October 3, 2020 for lawn party at Kim Lee’s home
				1. for entire school
		2. Discussion re various ideas for in person and/or Zoom party/parties
		3. Create a video to be used for fundraising
			1. Testimonials by kids who have been positively affected by BC grants
			2. Contact film teacher, Malia Jakus and ask for assistance by her students
		4. Dr. Magee will give short talk re fundraising, also Rene
		5. Discussion re collection of pledges at a Zoom party
		6. Organize Kick-Off Party planning committee
			1. Need a Kick-Off Party Chair
			2. Schedule a Zoom party planning meeting one week prior to Kick-Off Party
	4. **Auction Party 2020 Update** – Ivy reported
		1. Possible ideas and dates for the revised Auction/Party
		2. Mini on-line Auction – *not discussed*
2. **Election of new Board of Directors 2020-2021** – This is our Annual Meeting of the Members to elect new board members
	1. Four directors have resigned – *Michael Dempsey, Audrey Thompson-Plager, Sheri Sharpe, and Robin Weitz.* Thank you for your service. We will miss you.
		1. Current Members (Incumbents): Dick Held, Dorothianne Carr, Rene Rodman, Beth Greve, Daphne Gronich, Andrea King, Annette Yu, Jennifer Sternberg, Kim Lee, Nooshin Noghreian, Rachel Cotter Davis, Sara Bolton, Shalane Respondek, Sylvia Karlan, plus new member Gary Landau. *We have 15 board members total*.
		2. We duly voted on the slate of directors presented, including new volunteers
			1. *Heather Dula, Amy Suddleson, Sue Selzer, Sabrina Ishak, Gary Landau*
			2. All candidates on the slate were approved by the vote
	2. Welcome to our new Board members**:**
		1. Amy Suddleson, Sue Selzer, Sabrina Ishak, and Gary Landau
		2. Note: Heather Dula was on the ballot as well, and was approved by vote, but subsequent to the Annual Meeting, informed the Secretary that she was unable to commit to joining the Board at this time.
3. **Funding Requests - *None***

**Amount Requested: $ 0**

**Amount Funded:** **$ 0**

**TOTAL REQUESTS:    $ 0**

**TOTAL FUNDED: $ 0**

1. **Next Booster Club Meeting –** The next Booster Club general membership meeting will be scheduled for the 2020-2021 school year.
2. **Adjournment** – Thank you all for attending. Adjourned at 9:30 p.m.

Dick and the Booster Club team