**Palisades Charter High School Booster Club, Inc.**

A California Non-Profit, Non-Stock Corporation

**Minutes for January 24, 2023 General Membership Meeting**

***PCHS Room D102***

1. **Welcome and Call to Order** – Booster Club President Dick Held called the meeting to order at 6:30 p.m.
2. **Welcome and thanks -** Welcome everyone.

1. **Board Members present** - Dick Held (President), Dorothianne Carr (Treasurer), Rene Rodman (VP Fund Raising), Sylvia Karlan (Secretary), Daphne Gronich, Dennise Weir, Jennifer Sternberg, Malia Jakus. Additional Booster Club members are identified in the attendance sheets referenced and incorporated hereto, located in the Corporate Minutes book.
2. **Introduction** of all present
3. **Funding Requests**
4. **American Rocketry Challenge –** Christina Bieber requested $1,809.59 to benefit 20 students for a competition application for the 2023 American Rocketry Challenge in which students will take multiple trips to launch rockets in Orange County and the Mojave Desert. The grant request was submitted December 5, 2022; competition fees were due December 12, 2023. On December 6, 2022, by unanimous Action Without Meeting conducted by emergency email vote, BC funded $1,809.59 as requested.
5. **Amount Requested: $** 1,809.59
6. **Amount Funded:** **$** 1,809.59
7. **Room 504 –** Grant Smith requested $57.25 to purchase teas for students experiencing panic attacks, anxiety or other mental health related challenges. The grant request was submitted and approved on January 17, 2023; amount requested is within discretionary amount not requiring Board vote. Approved for $100.00.
8. **Amount Requested: $** 57.25
9. **Amount Funded:** **$**100.00
10. **AP Psychology –** David Pickard requested $2,508.38 to benefit 76 students for transportation costs (bus rental) to visit the Los Angeles Zoo and Botanical Gardens to spend the day gathering observational research on a variety of species. This is an application of learned concepts and skills that students need for the AP exam. Rental cost of each bus is $640.19; requests 2 buses (bus capacity is 56). Additional fees are to cover cost of substitutes for 4 teachers; each sub costs approximately $250 per day. Approved.
11. **Amount Requested: $** 2,280.38
12. **Amount Funded:** **$** 2,280.38
13. **PCHS Faculty and Staff –** Michael Mashbaum and student Joseph Karlan requested $5,100 to benefit 3,200 students for transportation costs (bus rentals) and incidental costs sufficient to send 3-4 groups of 20-30 PCHS Faculty and Staff to the Museum of Tolerance/Simon Wiesenthal Center for two half-day training and professional development sessions. The training is designed to educate the PCHS Faculty and Staff on how to fight Anti-Semitism and other forms of hate on PCHS’ campus. The intended outcome is to prepare educators to be more effective upstanders and to facilitate their abiity to educate the 3,200 PCHS students about Anti-Semitism and hate, how to identify it, how to report it, and how to combat it. Bus rental is $590.94 for 6 hours. Each group of 20-30 educators would attend 2 half-days of training, at total cost of $1,181.88 for each group ($590.94 x 2 days of bus rental). The plan is to do this 4 times this Spring 2023 semester, covering 80-120 PCHS Faculty and Staff. (4 x $1,1181.88 = $4,727.52). The remainder of the grant request is for snacks and other incidental expenses. Motion made that, given that the high school has funds for this purpose and stated it will cover the expenses for this grant request, to approve $5,100, subject to the school not paying for these expenses, including cost of transportation and substitutes. Motion approved.
14. **Amount Requested: $** 5,100.00
15. **Amount Funded:** **$** 5,100.00, subject to the school not paying for these expenses, including cost of transportation and substitutes.
16. **Physics –** Dave Schalek requested a total of $7,300 (initially) to benefit 133 physics students for the Six Flags Magic Mountain field trip scheduled for March 29, 2023. During the trip students collect quantitative data and measurements of various ride features for a laboratory assignment. The current total cost of this trip for 133 students is $12,600 ($10,447.98 for park admission including meals, plus $2,440 for bus transportation, 3 buses). He has $5,400 in his school account and is seeking donations from students and parents but is requesting the balance from BC; payment for park admission is due March 9. Invoices are attached for $10,447.98 (Six Flags park admission plus meals for 134 students, plus 8 chaperones) and $2,437.62 for rental of 3 school buses for transportation ($812.54 each bus x 3). Request was reduced to $5,100.
17. **Amount Requested: $** 7,300.00
18. **Amount Funded:** **$** 5,100. 00

**TOTAL REQUESTS:    $16,775.22** (initially)

**FUNDED: $14,389.97** (of which $5,100 is subject to the school not paying the expenses, as set for above)

1. **Secretary’s Report** – Booster Club Secretary Sylvia Karlan reported. At the November 15, 2022 General Membership Meeting, the BC funded a total of up to $4,090.99 comprised of: up to $4,000, subject to verification of receipts (World Languages Department) and $90.99 (Filmmaking). On December 6, 2022, by unanimous Action Without Meeting conducted by emergency email vote, BC funded $1,809.59 (American Rocketry Challenge). On January 5, 2023, in a Special Meeting of the Board, BC funded $1,000 (Academic Decathlon). Report and Minutes of November 15, 2022 General Membership Board Meeting confirmed; December 6, 2022 Action Without Meeting confirmed; and Report and Minutes of January 5, 2023 Special Meeting of the Board confirmed.
2. **Treasurer’s Report** – Booster Club Treasurer Dorothianne Carr reported. BC has received a total of $267,017.62 in unrestricted donations YTD. We have had expenses of $262,458 YTD. We have $107,643.01 in net income YTD. We have $235,614.38 on hand going forward. Treasurer’s Report confirmed.
3. **Old Business -**
4. **Holiday Party** *–* Thank you Alissa! It was great
5. **Holiday Gift Cards to Staff –** 
   1. end cost to BC was $3,122 according to Andrea King
   2. may rethink amount allocated next year
6. **New Business –**
7. **Fundraising Update**  - Rene reported
   1. Surpassed$250,000 goal
   2. 61 banners (75 is goal)
   3. Michael Rawson reported Pali Fund also had good results so far
8. **Annual Auction Event: March 11, 2023** – no report; buy tickets!
9. **Confirm monthly BC meeting dates for 2023**
   1. February 28, March 28, April 25, May 23 (Annual Meeting/Board Election)
   2. Confirm no conflicts with other school activities
   3. Location of meetings TBD
10. **ASB** – Any update?

**Next Booster Club Meeting –** The next Booster Club general membership meeting will be on Tuesday, February 28, 2023 at 6:30 p.m. location TBD.

**Adjournment** – Thank you all for attending. Adjourned at 7:37 p.m.